

SHIRE OF JERRAMUNGUP



MINUTES

MEETING OF AUDIT COMMITTEE

20TH FEBRUARY 2013

MINUTES FOR MEETING OF AUDIT COMMITTEE HELD IN THE COUNCIL CHAMBERS, JERRAMUNGUP ON WEDNESDAY 20th FEBRUARY 2013 COMMENCING AT 2:42PM.

MINUTES

1. OPEN AND WELCOME

The Chairman declared the meeting open at 2.42pm.

2. RECORD OF ATTENDANCE

Cr R Lester	Chairman
Cr I Iffla	Deputy President
Cr W Bailey	Member
Cr B Trevaskis	Member
Cr R Parsons	Member
Cr B Atkin	Member
Mr B Bailey	Acting Chief Executive Officer
Mr G Edwards	Executive Manager Infrastructure Services
Mrs C Solomon	Coordinator of Governance & Land Administration

3. PUBLIC QUESTION TIME

Nil

4. CONFIRMATION OF MINUTES

That the minutes of the Audit Committee held 19th October 2011 be received.

Moved Cr Bailey / Seconded Cr Trevaskis

That the minutes of the Audit Committee held 19th October 2011 be received.

Carried 6-0

5. COMPLIANCE AUDIT RETURN 2012

- 5.1** Compliance Audit Return 2012
- 5.2** Teleconference with Council's auditor Russell Harrison to discuss 11/12 financial year performance and audit reports.

SUBMISSION TO:	Administration
AGENDA REFERENCE:	5.1
SUBJECT:	Compliance Audit Return 2012
LOCATION/ADDRESS:	Shire of Jerramungup
NAME OF APPLICANT:	Shire of Jerramungup
FILE REFERENCE:	
AUTHOR:	Brent Bailey
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	5 th February 2013

SUMMARY

This agenda item discusses the compliance audit return for 2012. The recommendation is to recommend the adoption of the compliance return by Council.

ATTACHMENT

Compliance Audit Return 2012

BACKGROUND

The compliance return is a statutory requirement which Council is to complete each year evaluating areas of compliance with the Local Government Act 1995 and relevant regulations. The compliance period ranges from 1 January 2012 to 31 December 2012.

The compliance audit return was scaled down last year by the Department of Local Government removing items which are checked or confirmed by other external audits.

CONSULTATION

Executive Officers
Audit Reports

COMMENT

In carrying out the compliance return for 2012 there were no areas of non-compliance identified. Previous non-compliance matters including Plans of Public Thoroughfares and Advertising of Committee Meetings no longer form part of the return.

STATUTORY REQUIREMENTS

Local Government Audit Regulations 1996

14. Compliance audits by local governments

- (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
- (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.

- (3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.
- (3) After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be —
- (a) presented to the council at a meeting of the council; and
 - (b) adopted by the council; and
 - (c) recorded in the minutes of the meeting at which it is adopted.

STRATEGIC IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

RECOMMENDATION

That the Audit Committee recommend that Council adopt the Compliance Audit Return for 2012.

Moved Cr Iffla / Seconded Cr Atkin

That the Audit Committee recommend that Council adopt the Compliance Audit Return for 2012.

Carried by absolute majority 6-0

Moved Cr Bailey / Seconded Cr Parsons

That the meeting allow a teleconference call between Councillors and Council's auditor Russell Harrison on the auditor report.

Carried 6-0

Moved Cr Bailey / Seconded Cr Parsons

That the Audit Committee advises Council that it has satisfied its requirement to meet with Council's auditor.

Carried 6-0

6. **GENERAL BUSINESS**

Nil

7. **CLOSURE**

There being no further business the Chairman closed the meeting at 3.32pm.